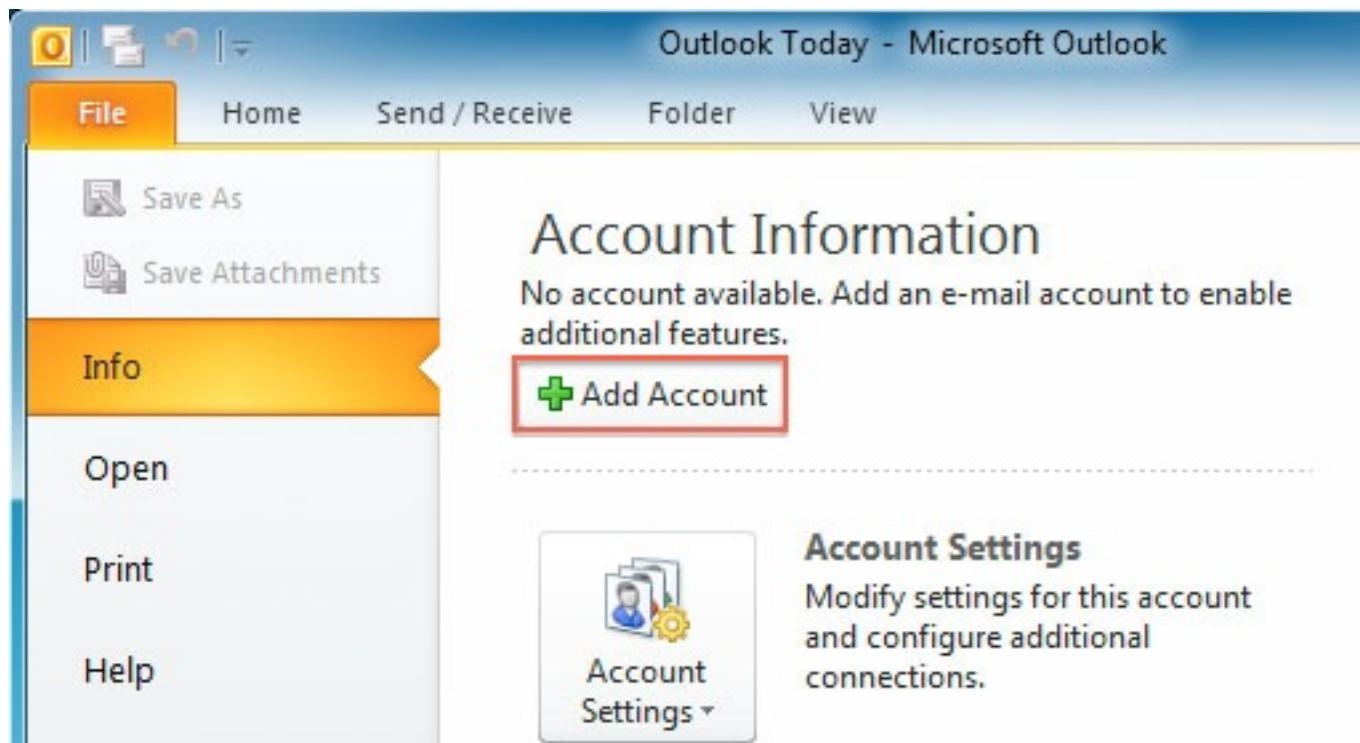


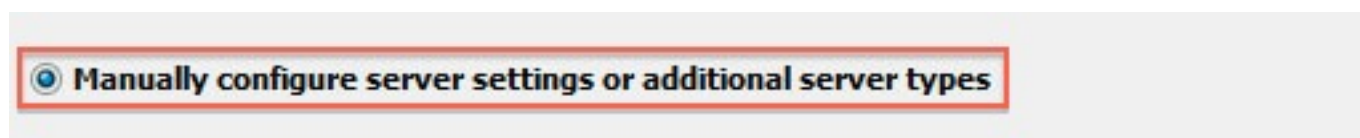
Elektroninis paštas

Kaip sukonfigūruoti el. pašto dėžutę "Outlook 2010" programoje

1. Pasirinkite **File** meniu.
2. Pasirinkite **Info**.
3. Pasirinkite **Add Account**.

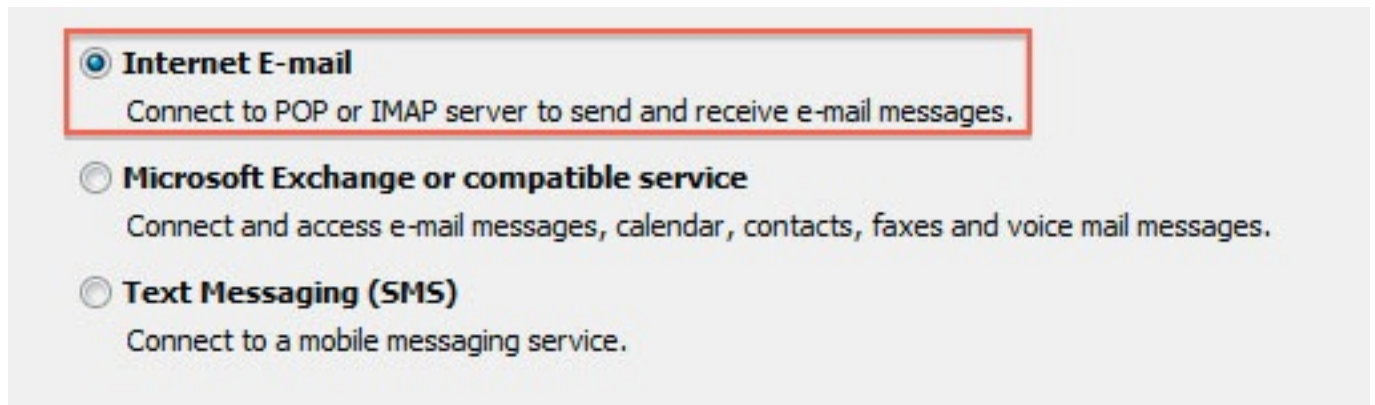


4. Pasirinkite **Manually configure server settings**



5. Paspauskite **Next**.
6. Pasirinkite **Internet E-Mail**.

Elektroninis paštas

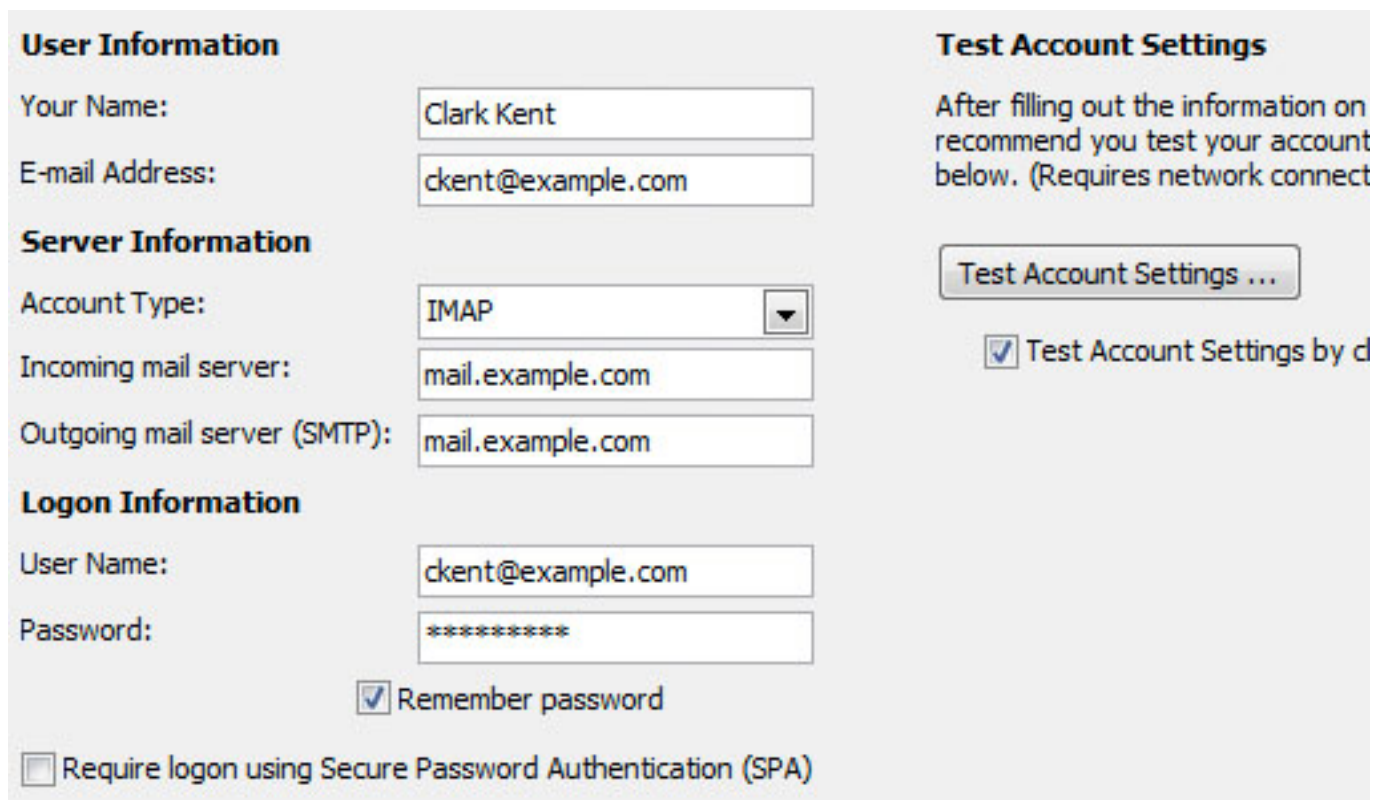


☒ **Internet E-mail**
Connect to POP or IMAP server to send and receive e-mail messages.

☐ **Microsoft Exchange or compatible service**
Connect and access e-mail messages, calendar, contacts, faxes and voice mail messages.

☐ **Text Messaging (SMS)**
Connect to a mobile messaging service.

7. Paspauskite **Next**.



User Information

Your Name:

E-mail Address:

Server Information

Account Type:

Incoming mail server:

Outgoing mail server (SMTP):

Logon Information

User Name:

Password:

☒ Remember password

☐ Require logon using Secure Password Authentication (SPA)

Test Account Settings

After filling out the information on recommend you test your account below. (Requires network connect)

☒ Test Account Settings by d

8. Įveskite **Your name** laukelyje savo vardą.

9. Įveskite Elektroninio pašto adresą.

10. **Account type** pasirinkite **POP** arba **IMAP**.

10. **Incoming mail server** laukelyje įveskite mail.jusuadresas.lt (kur jusuadresas.lt yra Jūsų internetinis adresas).

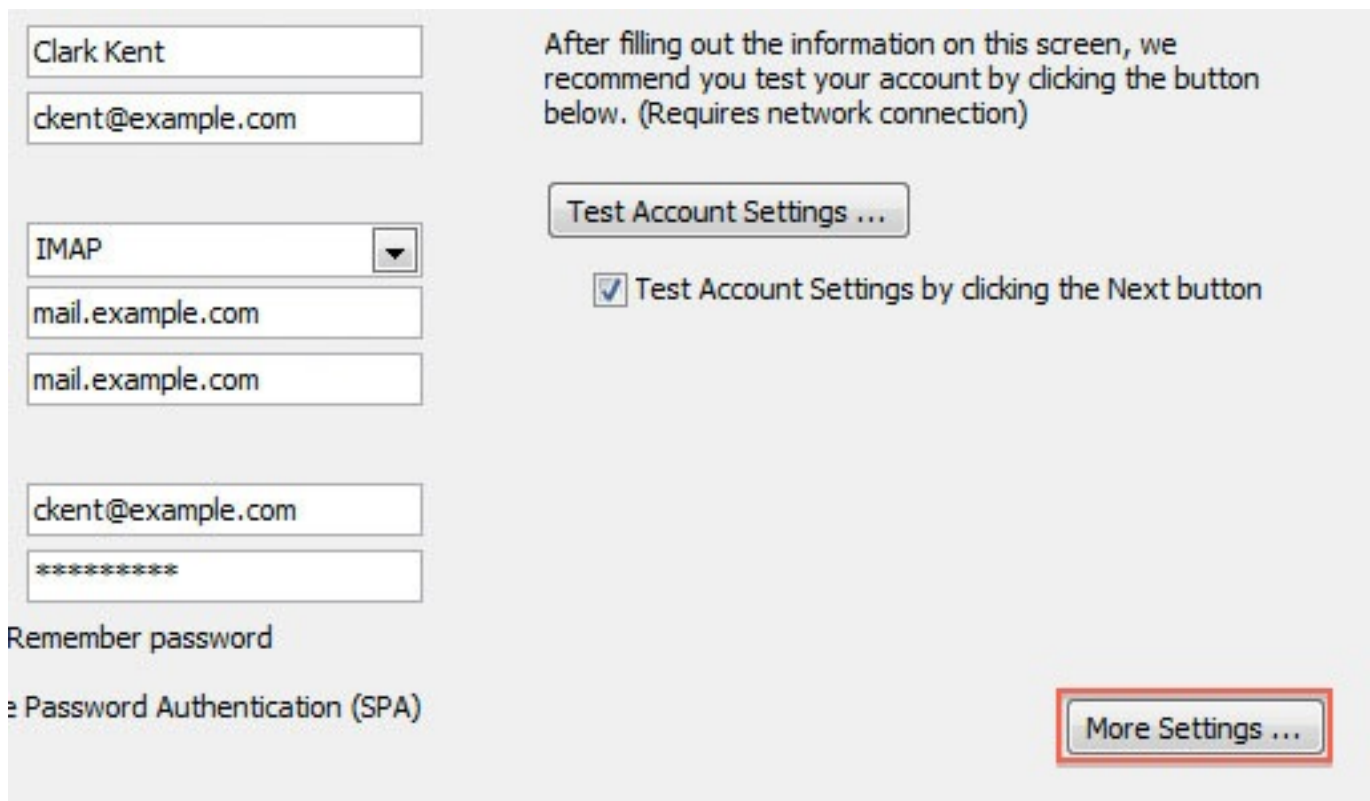
11. **Outgoing mail server laukelyje** įveskite tą patį, ką ir **Incoming mail server** laukelyje.

Elektroninis paštas

10. Laukelyje **User Name** įveskite el. pašto adresą.

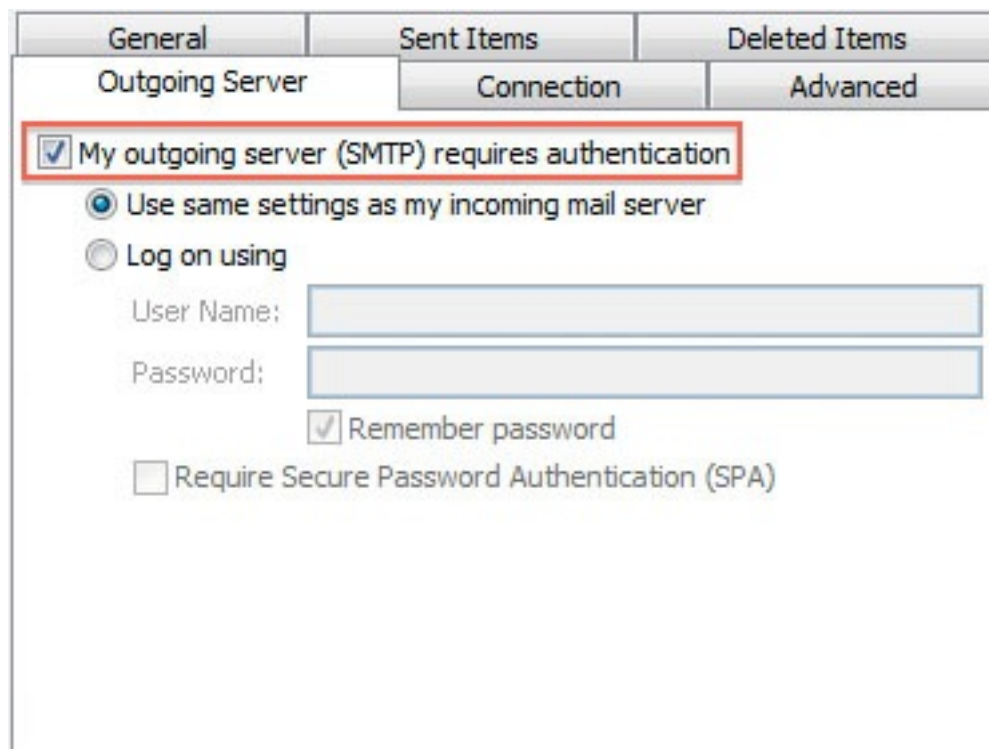
11. **Password** laukelyje įveskite slaptažodį.

12. Paspauskite **More Settings**.



The screenshot shows the Outlook 2010 account setup window. On the left, there are input fields for 'Name' (Clark Kent), 'Email Address' (ckent@example.com), 'Incoming Mail Server' (IMAP), 'Incoming Mail Server Address' (mail.example.com), 'Incoming Mail Server Port' (mail.example.com), 'Outgoing Mail Server' (ckent@example.com), and 'Password' (masked with asterisks). Below these fields are checkboxes for 'Remember password' and 'Use Password Authentication (SPA)'. On the right, there is a text box stating: 'After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)'. Below this text is a button labeled 'Test Account Settings ...'. Underneath the button is a checked checkbox with the text 'Test Account Settings by clicking the Next button'. At the bottom right, there is a button labeled 'More Settings ...' which is highlighted with a red rectangle.

13. Pasirinkite **Outgoing Server** kortelę.



The screenshot shows the 'Outgoing Server' settings tab in Outlook 2010. The 'Outgoing Server' tab is selected, and the 'Connection' sub-tab is active. The 'Advanced' sub-tab is also visible. The 'My outgoing server (SMTP) requires authentication' checkbox is checked and highlighted with a red rectangle. Below this checkbox are two radio button options: 'Use same settings as my incoming mail server' (selected) and 'Log on using'. Under 'Log on using', there are input fields for 'User Name:' and 'Password:', and a checked checkbox for 'Remember password'. At the bottom, there is an unchecked checkbox for 'Require Secure Password Authentication (SPA)'.

14. Pasirinkite **My outgoing server (SMTP) requires authentication**.

Puslapis 3 / 5

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URL: <http://kb.viphost.lt/content/1/2/lt/kaip-sukonfiguruoti-el-pasto-dezute-outlook-2010-programoje.html>

Elektroninis paštas

15.Pasirinkite **Use the same settings as my incoming mail server.**

16.Pasirinkite **Advanced** kortelę.

The screenshot shows the 'Advanced' tab of the Outlook 2010 'Mail Setup' window. It features three tabs at the top: 'General', 'Sent Items', and 'Deleted Items'. Below these are three sub-tabs: 'Outgoing Server', 'Connection', and 'Advanced'. The 'Advanced' sub-tab is selected. The 'Server Port Numbers' section contains two rows. The first row is for the 'Incoming server (IMAP)' with a text box containing '143' and a 'Use Defaults' button. The second row is for the 'Outgoing server (SMTP)' with a text box containing '587'. Both rows have a dropdown menu for 'Use the following type of encrypted connection:' set to 'None'. The 'Server Timeouts' section has a slider between 'Short' and 'Long 1 minute'. The 'Folders' section has a 'Root folder path:' label and an empty text box.

- Jei naudojate POP3 protokolą **SMTP** prievado reikšmė - **587**, **POP3** - **110**. Kai kurie interneto tiekėjai blokuoja **587** prievadą, todėl Jums reikia kreiptis pas tokį tiekėją ir paklausti kokia turi būti **SMTP** reikšmė.
- Jei naudojate **IMAP** protokolą - nurodykite **143** prievadą.

[Nežinote ką naudoti IMAP ar POP3?](#)

17.Paspauskite **OK**.

18.Kol esate **E-mail Accounts** lange, paspauskite **Test Account Settings** mygtuką.

Elektroninis paštas

The screenshot shows the Outlook 2010 account setup wizard. It is divided into four main sections: User Information, Server Information, Logon Information, and Test Account Settings. The 'Test Account Settings' button is highlighted with a red rectangle.

User Information

Your Name:

E-mail Address:

Server Information

Account Type:

Incoming mail server:

Outgoing mail server (SMTP):

Logon Information

User Name:

Password:

☒ Remember password

☐ Require logon using Secure Password Authentication (SPA)

Test Account Settings

After filling out the information on recommend you test your account below. (Requires network connect

☒ Test Account Settings by d

Jei viskas atlikta teisingai, gausite patvirtinamąjį laišką apie sėkmingą konfigūraciją.

19.Paspauskite **Close** mygtuką **Test Account Settings** lange.

20.Paspauskite **Next E-mail Accounts** lange.

21.Paspauskite **Finish** mygtuką.

Outlook 2010 sukonfigūruotas laiškų siuntimui ir gavimui.

Unikalus sprendimo identifikatorius: #1001

Autorius: vip

Paskutinis atnaujinimas: 2015-06-09 10:12