

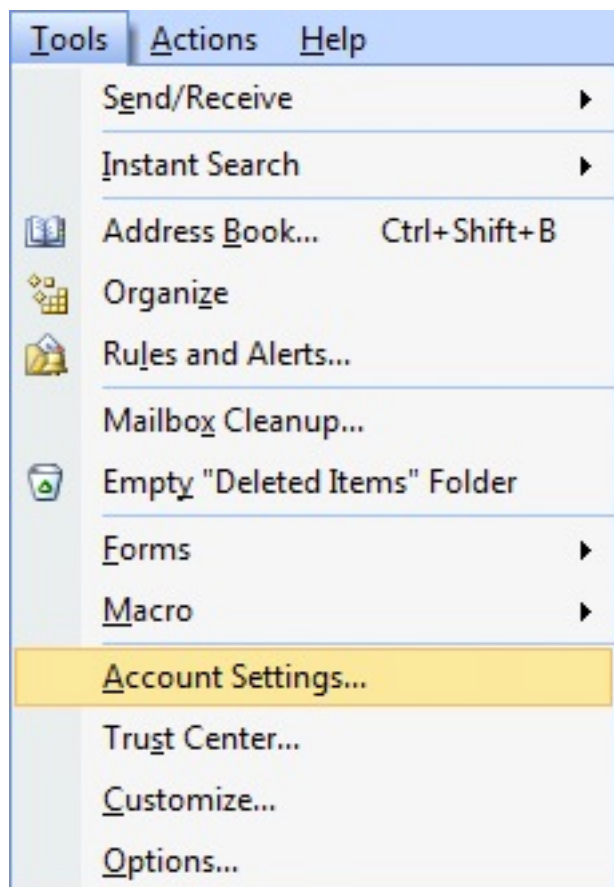
Elektroninis paštas

Kaip sukonfigūruoti el. pašto dėžutę "Outlook 2007" programoje

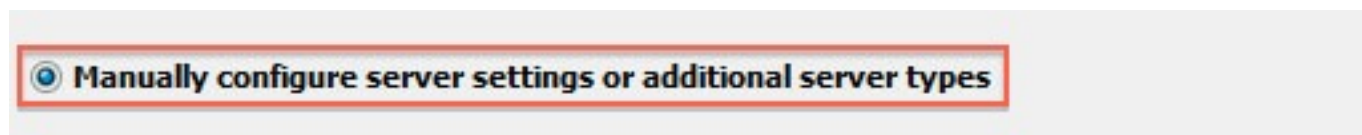
1.Pasirinkite **File** meniu.

2.Pasirinkite **Tools**.

3.Pasirinkite **Account Settings**. Atsidariusiame lange pasirinkite mygtuką **New**.



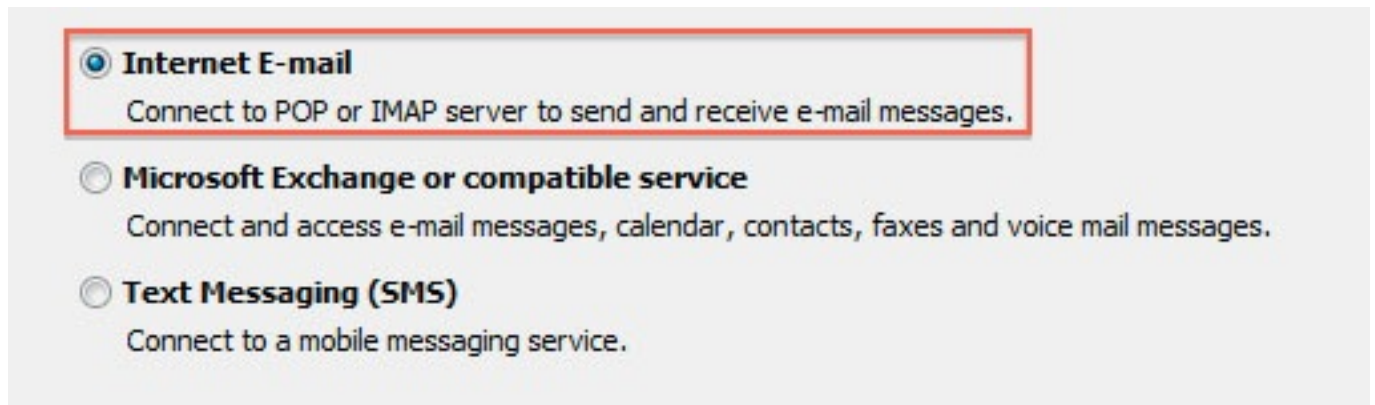
4.Pasirinkite **Manually configure server settings**



5.Paspauskite **Next**.

6.Pasirinkite **Internet E-Mail**.

Elektroninis paštas

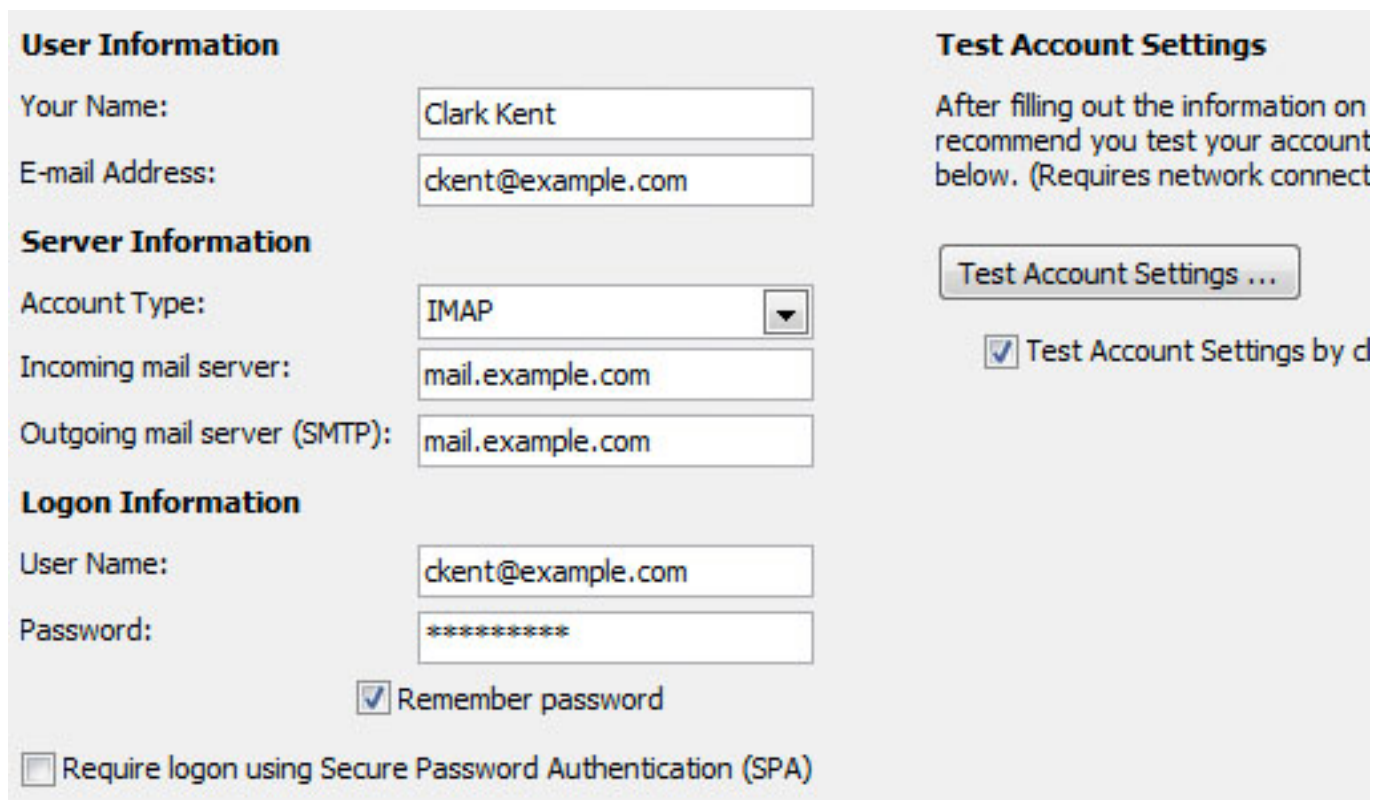


☒ **Internet E-mail**
Connect to POP or IMAP server to send and receive e-mail messages.

☐ **Microsoft Exchange or compatible service**
Connect and access e-mail messages, calendar, contacts, faxes and voice mail messages.

☐ **Text Messaging (SMS)**
Connect to a mobile messaging service.

7.Paspauskite **Next**.



User Information

Your Name:

E-mail Address:

Server Information

Account Type:

Incoming mail server:

Outgoing mail server (SMTP):

Logon Information

User Name:

Password:

☒ Remember password

☐ Require logon using Secure Password Authentication (SPA)

Test Account Settings

After filling out the information on recommend you test your account below. (Requires network connect

☒ Test Account Settings by d

8.Įveskite **Your name** laukelyje savo vardą.

9.Įveskite Elektroninio pašto adresą.

10.**Account type** pasirinkite **POP** arba **IMAP**.

10.**Incoming mail server** laukelyje įveskite mail.jusuadresas.lt (kur jusuadresas.lt yra Jūsų internetinis adresas).

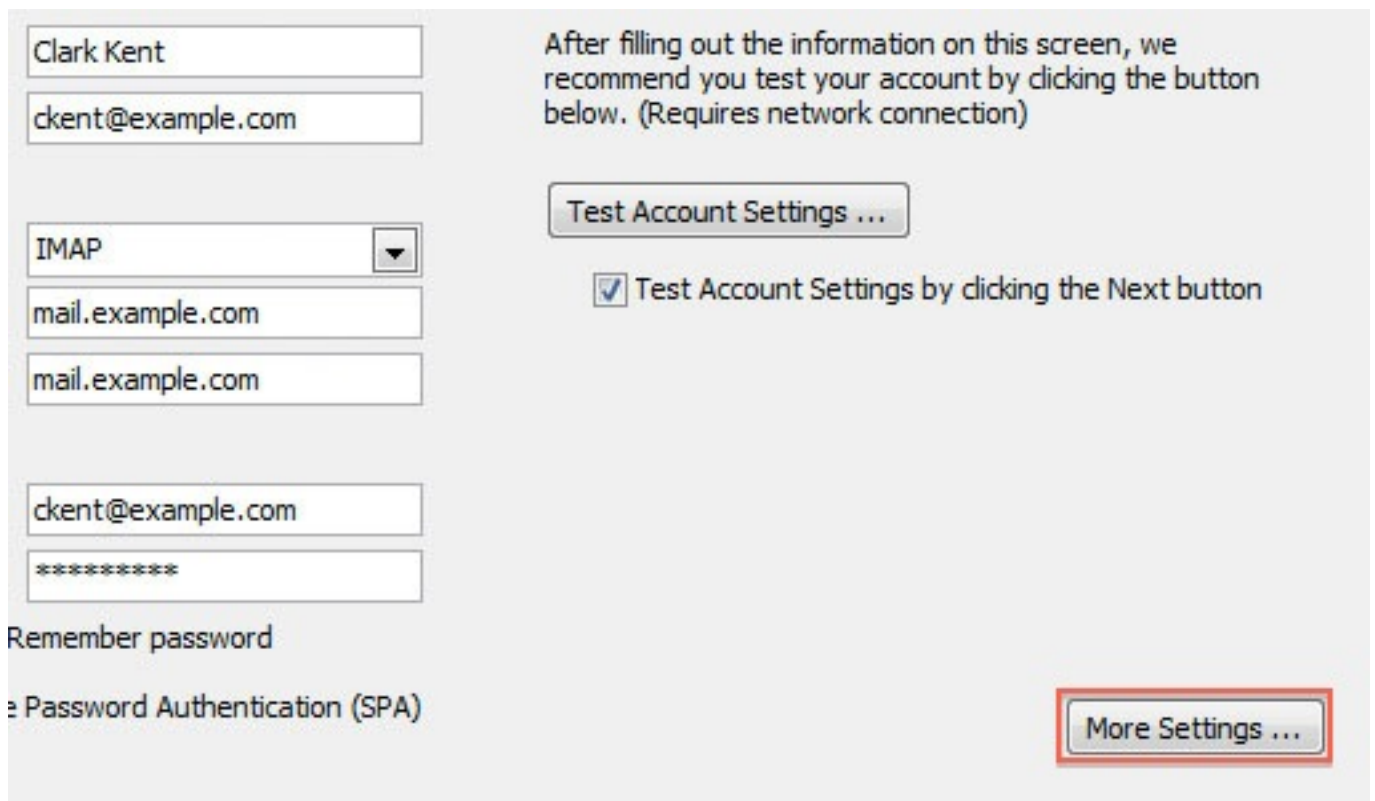
11.**Outgoing mail server laukelyje** įveskite tą patį, ką ir **Incoming mail server** laukelyje.

Elektroninis paštas

10. Laukelyje **User Name** įveskite el. pašto adresą.

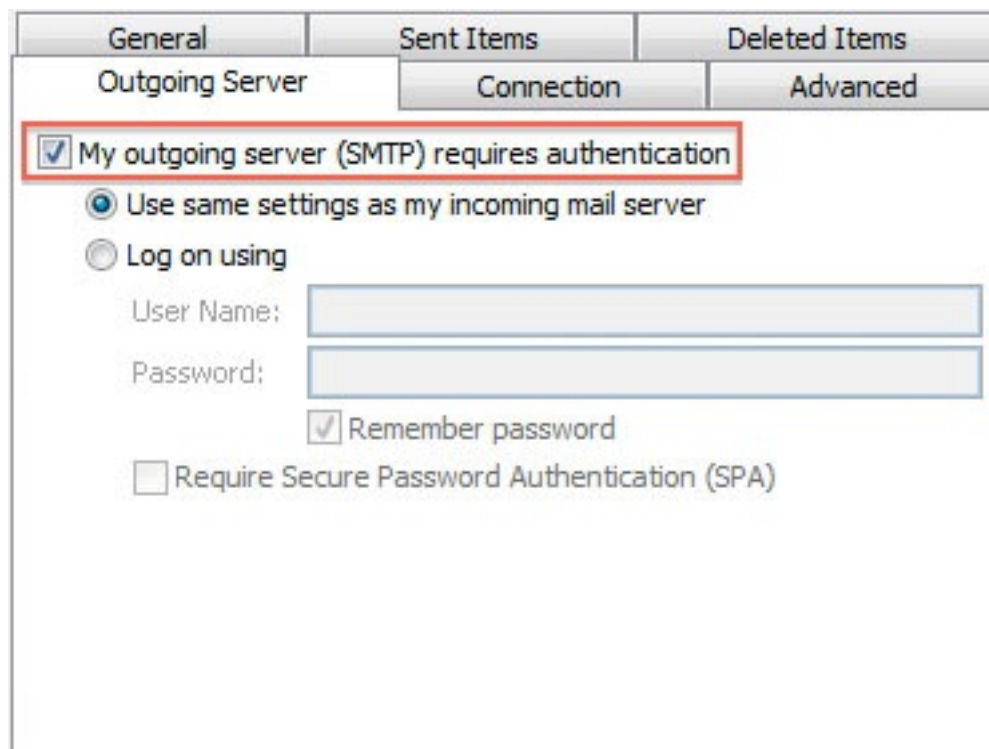
11. **Password** laukelyje įveskite slaptažodį.

12. Paspauskite **More Settings**.



The screenshot shows the Outlook account setup interface. On the left, there are input fields for 'User Name' (containing 'Clark Kent'), 'Email Address' (containing 'ckent@example.com'), 'Incoming Mail Server' (a dropdown menu set to 'IMAP'), 'Incoming Mail Server Address' (containing 'mail.example.com'), 'Incoming Mail Server Port' (containing 'mail.example.com'), 'Outgoing Mail Server' (containing 'ckent@example.com'), and 'Outgoing Mail Password' (containing '*****'). Below these fields are checkboxes for 'Remember password' and 'Require Secure Password Authentication (SPA)'. On the right, there is a text instruction: 'After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)'. Below this is a button labeled 'Test Account Settings ...'. Further down is a checkbox labeled 'Test Account Settings by clicking the Next button'. At the bottom right, there is a button labeled 'More Settings ...' which is highlighted with a red rectangle.

13. Pasirinkite **Outgoing Server** kortelę.



The screenshot shows the 'Outgoing Server' settings tab in Outlook. The 'General' tab is selected, and the 'Outgoing Server' sub-tab is active. The 'Connection' sub-tab is also visible. The 'Advanced' sub-tab is also visible. The 'My outgoing server (SMTP) requires authentication' checkbox is checked and highlighted with a red rectangle. Below this, there are radio buttons for 'Use same settings as my incoming mail server' (selected) and 'Log on using'. Under 'Log on using', there are input fields for 'User Name:' and 'Password:'. Below these fields is a checkbox for 'Remember password' which is checked. At the bottom, there is a checkbox for 'Require Secure Password Authentication (SPA)' which is unchecked.

14. Pasirinkite **My outgoing server (SMTP) requires authentication**.

Puslapis 3 / 5

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URL: <http://kb.viphost.lt/content/1/3/lt/kaip-sukonfiguruoti-el-pasto-dezute-outlook-2007-programoje.html>

Elektroninis paštas

15. Pasirinkite **Use the same settings as my incoming mail server.**

16. Pasirinkite **Advanced** kortelę.

The screenshot shows the 'Advanced' tab of an Outlook mail account settings window. At the top, there are three tabs: 'General', 'Sent Items', and 'Deleted Items'. Below them are 'Outgoing Server', 'Connection', and 'Advanced'. The 'Advanced' tab is selected. Under 'Server Port Numbers', there are two sections. The first is for the 'Incoming server (IMAP)' with a port number of '143' and a 'Use Defaults' button. Below it is a dropdown menu for 'Use the following type of encrypted connection:' set to 'None'. The second section is for the 'Outgoing server (SMTP)' with a port number of '587' and another 'Use Defaults' button. Below it is another dropdown menu for 'Use the following type of encrypted connection:' set to 'None'. Under 'Server Timeouts', there is a slider between 'Short' and 'Long 1 minute'. Under 'Folders', there is a text box for 'Root folder path:'.

- Jei naudojate POP3 protokolą **SMTP** prievado reikšmė - **587**, **POP3** - **110**. Kai kurie interneto tiekėjai blokuoja **587** prievadą, todėl Jums reikia kreiptis pas tokį tiekėją ir paklausti kokia turi būti **SMTP** reikšmė.
- Jei naudojate **IMAP** protokolą - nurodykite **143** prievadą.

[Nežinote ką naudoti IMAP ar POP3?](#)

17. Paspauskite **OK**.

18. Kol esate **E-mail Accounts** lange, paspauskite **Test Account Settings** mygtuką.

Elektroninis paštas

The screenshot shows the Outlook 2007 account setup wizard. It is divided into four main sections: **User Information**, **Server Information**, **Logon Information**, and **Test Account Settings**. In the **User Information** section, 'Your Name' is 'Clark Kent' and 'E-mail Address' is 'ckent@example.com'. The **Server Information** section shows 'Account Type' as 'IMAP', and both 'Incoming mail server' and 'Outgoing mail server (SMTP)' are 'mail.example.com'. The **Logon Information** section shows 'User Name' as 'ckent@example.com' and 'Password' as '*****'. There is a checkbox for 'Remember password' which is checked, and a checkbox for 'Require logon using Secure Password Authentication (SPA)' which is unchecked. The **Test Account Settings** section has a text box with the instruction 'After filling out the information on recommend you test your account below. (Requires network connect' and a button labeled 'Test Account Settings ...' which is highlighted with a red rectangle. Below the button is a checkbox for 'Test Account Settings by d' which is checked.

User Information

Your Name: Clark Kent

E-mail Address: ckent@example.com

Server Information

Account Type: IMAP

Incoming mail server: mail.example.com

Outgoing mail server (SMTP): mail.example.com

Logon Information

User Name: ckent@example.com

Password: *****

☒ Remember password

☐ Require logon using Secure Password Authentication (SPA)

Test Account Settings

After filling out the information on recommend you test your account below. (Requires network connect

Test Account Settings ...

☒ Test Account Settings by d

Jei viskas atlikta teisingai, gausite patvirtinamąjį laišką apie sėkmingą konfigūraciją.

19.Paspauskite **Close** mygtuką **Test Account Settings** lange.

20.Paspauskite **Next E-mail Accounts** lange.

21.Paspauskite **Finish** mygtuką.

Outlook 2007 sukonfigūruotas laiškų siuntimui ir gavimui.

Unikalus sprendimo identifikatorius: #1002

Autorius: vip

Paskutinis atnaujinimas: 2015-06-09 10:14